

PENKITS UK

CLASSIC ELITE PEN KIT ASSEMBLY INSTRUCTIONS

REQUIRED ACCESSORIES:

- 7mm, long pen mandrel
- 3 pc bushing set RZ-FP18#-BU
- 10mm drill bit RZ-DB010
- 10mm barrel trimmer RZ-PM014
- 2 part epoxy glue or insta-cure (cyanoacrylate) glue

PREPARING THE BLANK

- Cut 3/4" to 5/8" square blanks to the length of the brass tubes (add 1/16" for squaring off).
- Drill a 10mm centre hole lengthwise through each blank.
- Spread glue over tube. Insert into blank with twisting motion to spread the glue evenly inside. Centre tube lengthwise in the blanks.
- When the glue dries, square the ends of the blanks. Use a 10mm barrel trimmer or belt/disc sander to trim the wood down flush to the end of the brass tubes

TURNING THE BLANK

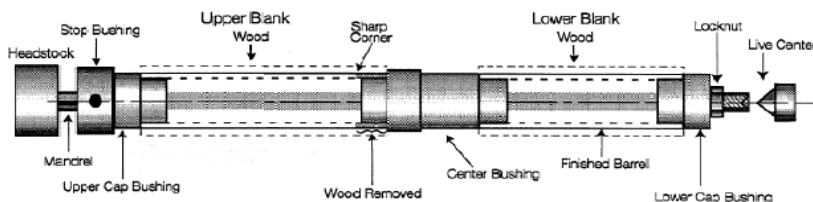
- place the stop bushing on the mandrel hand tight.
- place the cap bushing (longer one) wide end first.
- slide on the either blank. Place the centre bushing (wide end first) on the mandrel.
- Slide on the other blank and follow with shorter tip bushing, narrow diameter first.
- Thread on the lock nut hand tight. Bring the tail stock snug with the mandrel. (Do not overtighten, it could damage the mandrel).
- Slide the stop bushing toward the blank adjusting to remove spaces. Then tighten the set screw and tighten the lock nut.
- Turn wood down flush with the bushings using lathe chisels and various grits of sandpaper.

REMOVING THE WOOD FOR THE CENTRE BAND:

Make a pencil mark 1/4" from end. Use a parting tool to cut a 1/4" tenon down to the brass tube. Be careful, you must retain a sharp 90 degree corner at the end of the upper blank when you remove the excess wood.

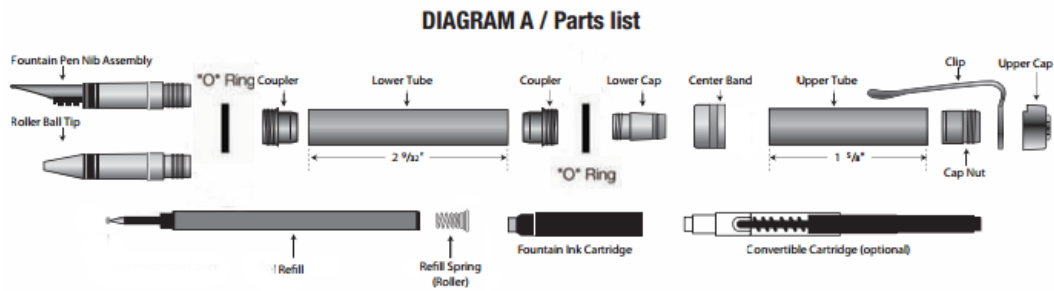
- Sand the wood and finish with your choice of polishes or waxes.

Diagram B / Turning The Blanks



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ASSEMBLY TIPS

- Line up finished parts according to Diagram A.
- To press parts in, use a pen vise or a vice with covered jaws.
- Press parts slowly to avoid scratching and damaging the gold plated parts.
- Slip the "O" ring over the thread of the coupler, into the groove

ASSEMBLY OF BODY BARREL:

- Press a coupler into each end of the Lower barrel.
- Screw in the lower cap into either end of the barrel.
- Choose appropriate pen style for final assembly;

ASSEMBLY OF CAP BARREL:

- Press the centre band, narrow diameter in first into the opening at either end of the barrel.
- Insert and press the cap nut, recessed end in first into the opposite end of the barrel. Stop at the shoulder.
- Place the clip over the threads, mount and screw in the upper cap, while aligning the clip rim into the slot in the cap. Tighten cap.

FOUNTAIN PEN ASSEMBLY:

- Push the ink cartridge (narrow end first) into the open end of the nib assembly to the end to cut an opening and allow the ink to flow. Screw this assembly into the barrel.
Tip: Stroke the pen nib from the small hole to the tip with a damp paper to help start the ink flow.
- OR – when using the refillable convertible cartridge, push the clear end of the cartridge into the opening of the nib assembly until it clicks. Screw the inner shaft counter clockwise all the way down inside the cartridge. Now, dip the nib into an ink bottle and slowly turn the shaft upwards (clockwise) to draw ink in, until the reservoir is filled. Screw the nib assembly back into the barrel.

ROLLERBALL PEN ASSEMBLY:

- Drop the refill spring into the opening of the lower barrel wide end first. Remove the protective cover of the refill. Insert into the barrel rear end first.
- Screw the roller ball tip over the refill. Rollerball is ready to operate.

OPERATING THE PEN:

- A quick 1/4 turn will screw the ends together. When using the pen, screw the cap over the body end. Always keep the nib covered when not in use to avoid ink from drying up

